

# St. John the Evangelist, Waterbeach Parochial Church Council

A meeting of the Parochial Church Council, Church Room  
on Thursday May 5th 2016 at 8pm

Present: Michael Williamson (treasurer), Stuart Morris, Richard Oakes, Katy Astley, Adrian Wright, Hannah Cons, Ben Cons, Paul Butler (chair), Ingrid Tregging, Jennie Brandon (minutes), Jane Williamson

## 1. Co-opting of Adrian Wright to the PCC

Adrian Wright was co-opted to the PCC  
Proposed IT, seconded Stuart, passed unanimously

## 2. Opening prayers

## 3. Apologies for absence

SE, LL, DD

## 4. Appointment of Vice-Chairperson, Secretary and Treasurer for 2016/2017

Ben Cons was appointed as Vice Chair (Proposed MW, seconded KA),  
Michael Williamson was reappointed as Treasurer (Proposed HC, seconded BC),  
JB was co-opted as Secretary but is still not a member of the PCC (Proposed AW, seconded HC)

## 5. Items of AOB for discussion at end of meeting.

No items were raised.

## 6. Minutes of the PCC meeting held on Thursday 3rd March 2016 (circulated previously)

### 6.1 Approval of the minutes

Iain Frearson and Chris Dumphey in point 7 had spellings changed  
The build dates are 20<sup>th</sup> June – 27<sup>th</sup> August, not 22<sup>nd</sup> June – 28<sup>th</sup> August as stated.  
MW proposed . HC seconded, all were in favour of approval of the minutes subject to the corrections stated.

### 6.2 Matters arising from minutes

The minutes of the March PCC will be published to the congregation now they are approved.  
MW re: Item 9.2 We have paid our first installment to the Diocese but it was wrong and the Diocese have admitted this and will refund the difference.  
SM – item 9.1 SM apologised that he hadn't yet arranged grass-cutting but AW has put a request in the Fold.  
11 – PB Children's minister – this will be dealt with in the discussion in 9.1  
6.6 – PB apologised and said that the policy is in place but not the volunteer contacts. These are needed for health and safety and safeguarding reasons. PB would never expect to send the pastoral team to people unknown to the church.

**Actions: JB to publish March PCC minutes asap. PB to finish volunteer contracts.**

## 7. Membership of Committees and Appointment of Representatives

PB did not think the teams on the accompanying sheet were contentious so suggested we did not vote for each person. KA asked for her Stewardship role to be added and reviewed annually. KA asked if MAP was now defunct as it has lost many people but PB wants to expand that team and review the MAP once a year in autumn and feedback to PCC. PB clarified that the lists would need reapproving once CC left in September.

JWn noted the existence of Fabric Committee and questioned its need. BC and SM want to keep it as the quinquennial is coming up in 2017 and housekeeping will be required in advance of that. Friends of St John's needs 3 new members to be appointed by (but not necessarily be *from*) the PCC. The PCC unanimously voted in Mike Williamson, Sheila Lynn, and Adrian Wright. PB amended the sheet (attached) and AW/SM proposed/2nded and passed the lists unanimously.

## 8. Building for Mission

### **Stage one: installation of new heating system (SM, KA)**

Planning permission for the boiler flue is in. The gas pipe needs upgrading and the cost will be between £7-11K. BC asked if the PCC would delegate the BfM team to choose the lowest satisfactory quote for this work. SM proposed, IT seconded and it was approved.

**Action: BC/SM to notify KA once quote is fixed so she can adjust fundraising budget**

SM thanked JWm, DD and LL for the huge job of clearing the vestry out. A list has been circulated of what was found. Some will go to Cambridgeshire archive or the Diocesan archive if approved. Access to the safe during the build was discussed.

IT proposed and BC seconded that we delegate it to BfM to designate sensible places for items to go during the build and for MW to contact the archivist.

**Action: BfM team and MW. As proposed.**

SM talked about the bid process on pews. Queries have already come in to the wardens. MW ascertained that the money raised would go to the heating fund and SM promised to update KA on the money raised as he went on.

SM said that BfM would have a heating information stall at the Feast. MU is also having a stall. Craft and Chatter would also like a stall to sell wares to feed back into church funds which can join the heating fund. RO will feed back to Jane Oakes. AW/RO proposed the above groups had stalls on the green. This was passed unanimously.

KA said that the Amey Cespa application is almost ready for submission thanks to help from SM. She has had a great response to fund-raising and has thanked people as donations/loans come in. KA checked that pledge forms would be available at Feast.

KA is provisionally planning a quiz evening at Beach Social Club on 16<sup>th</sup> June to raise further funds. MW pointed out we need to encourage regular giving in order to repay loans. KA thinks further large donations are unlikely unless we fail to get the Amey Cespa grant. PB thanked KA for all her hard work.

## 9. Children and Families' Ministry (standing item)

### **9.1 Current report (PB)**

CCs report was circulated and PB praised the content

### **9.2 Children and Families' Minister Post (PB)**

PB – from early 2017 Diocese will make funds available for larger mission projects e.g. salaries. PB will meet the Director for Missions to plead for a Children's and Families' Minister (0.5 stipend). Money from Diocese, given for 3 years, would have to be match-funded by the parish. PB would prefer someone to emerge from within the church who would understand the unique, liturgically diverse make-up of St John's. CC feels that we can manage until Easter 2017 so PB would like to employ by then. MW mentioned the Cup Trust as an option for partial funding but we would need to take it away from Way which is now an increasingly secular organization. JWn underlined how important Way was. KA suggested we shifted Way to being a nominated charity.

KA wants to be more ambitious on timing, i.e. 1<sup>st</sup> January. HC agreed as she doesn't want CC's work to unravel during a long gap. RO suggested producing the job spec immediately and involving CC. PB said that had been done. KA and others emphasized that the person would have to have the right skill set and that the employment process must be undergone rigorously.

## 10. Ministers' Items

### 10.1 Parish Weekend

Organisation for this is going well. 15<sup>th</sup> May is Pentecost so we will have communion in both services as well as the baptisms. On 22<sup>nd</sup> May we will therefore not have communion. The weekend speakers will take over the service after 15 minutes and will do the final 45 minutes. There will therefore be no communion at the 10.45 on the 22<sup>nd</sup>

### 10.2 Mission Action Planning

Deferred

### 10.3 Vicar's role description

Deferred

### 10.4 Archbishops' call to prayer

This will be a small-scale event. There will be 12-15 stations for prayer in church. Margaret Coles has set up an additional event at the Barracks.

## 11. Treasurer's Report

Nothing to report.

## 12. Churchwardens Items

### 12.1 Mobile phone mast (BC)

We haven't been selected by Vodaphone. PCC members who are on the parish council have seen correspondence that says we didn't respond to their enquiries which isn't true. This will come up at Parish Council next week.

**Action: The relevant PCC members will bring this matter to Parish Council's attention.**

MW suggested also going to South Cambs planning about this.

### 12.2 Ride and Stride (SM)

The Historic Churches Trust are asking us to open the church on 10<sup>th</sup> September and leave refreshments out for cyclists and walkers. PCC approved this.

## 13. Correspondence

None

## 14. Any Other Business

None