

**Minutes of a Meeting of All Saints' Landbeach PCC
held in The Old School
on Thursday 16 November 2017 at 7.30 pm**

Present: The Revd Paul Butler (in the Chair), Mr John Buckley, Dr Ray Gambell (Minutes), Mrs Jane Oakes, Mr Robert Stripe, Mr Nicholas Small (Treasurer).

1. Opening prayers

Paul led the opening prayers.

2. Apologies for absence

None, all present.

3. Items of Any Other Business for discussion in item 15

Appointment of Secretary and Treasurer.

4. Minutes of the PCC meeting held on 18 May 2017

4.1 Approval of minutes

The Minutes of the meeting held on 18 May 2017 were approved and signed.

4.2 Any Matters Arising

4.2.1 Development Action Planning (DAP)

4.2.1.1 Service times

An informal Working Group comprising John, Ray, Jane and Robert discussed a range of associated issues connected with the Sunday services and leadership. Recognising the age and health of our present congregation, this led to a suggestion for rethinking the time and type of services to be held each Sunday. A further meeting with David Chamberlin, Paul and the Working Group led to a proposal for the following monthly format: -

Proposed Landbeach services

Time	First Sunday	Second Sunday	Third Sunday	Fourth Sunday	Fifth Sunday
10.00	All Age	?	Morning Prayer	Parish Communion	10.45 Joint Benefice service
16.00	Songs of Praise with Baptist church	Or 1800 Evening Prayer		?	
19.00			Taize – alternate months.		

David indicated that some of the five Readers in All Saints' Milton might be available to assist with some of these services.

Following further discussion in the PCC, it was agreed that Paul will consult with the Waterbeach congregation and PCC to see how the service times in St John's might be modified to facilitate appropriate changes.

It was agreed that the first Songs of Praise would be held in January 2018, led by Jane, with Robert playing the organ.

4.2.1.2 Messy Church Funding

The Diocese is excited that Messy church will be starting in Landbeach and by our desire to do Messy Vintage also. It has therefore agreed to give us a grant to support this new work.

Jane will decide what materials might be needed first.

4.2.2 Cupboard in North Porch

John, and Richard Oakes have installed the cupboard in the North Porch, and were warmly thanked.

4.2.3 Toilet Twinning

The PCC agreed to purchase a twin toilet in Liberia. Jane will arrange for this.

4.2.4 Christmas Cards

John has prepared cards including the Christmas services being held in the village. They will be distributed throughout the village with the December *What's On in Landbeach* leaflet prepared by Barbara Le Gallez.

4.2.5 War Grave

Ray has forwarded the necessary documents and photographs to the Commonwealth War Grave Commission for processing.

5. Quinquennial Works & Served

5.1 Faculty

Our architect, Iain Freason, is finalising the modifications to the specification for the Quinquennial Works and new Served. He will check the four firms for confirmation of their tenders, and suggest which one to engage.

Ray sent requests for comments on the proposals to Heritage England and SPAB in August, as required by the DAC. Both organisations are very busy, and the DAC has stated that as there has been no response within 28 days we can assume there is no problem.

Once all the documentation is complete we will consult with the village community about disposal of the pews, and particularly with the Women's Institute (WI) concerning the future of the bier. The WI were instrumental in its purchase in 1929, but it has not been used on a regular basis for many years and the Woodland Burial Ground at Barton has expressed an interest in having it for its funeral services.

5.2 Fund Raising

Paul has outlined our plans to Sarah Odell, a professional Fund Raiser, and she has agreed to act on our behalf. Paul and Ray will meet with her in church in the near future.

6. Cycle rack

Barbara Le Gallez has asked if the PCC could consider installing a covered bike rack at the church. The reasoning is:

- Cycling is generally recognised as a socially beneficial activity, which, as a responsible community group, we should be encouraging by providing parking facilities.
- Bicycles are now often very expensive and so people naturally want them to be kept safe and dry.
- While our current congregation do not normally cycle, we do want to attract younger people, and they are more likely to cycle.

- This suggestion was prompted by a visiting bellringer arriving by bicycle from Cambridge and wanting to park his bicycle somewhere dry.

It was agreed that Nicholas and Ray would look for a suitable site in the churchyard and consider costs.

7. Church Security

Two young people were intercepted going to the Priest's Door on the first day of the Half Term School Holiday. They ran off, and it was decided to keep the church closed for the remainder of the week for security.

8. Safeguarding Training

Ray will contact the Safeguarding Officer for details of the new requirements for PCC members.

9. Deanery Synod

Robert had circulated the Minutes of the meeting held at Histon on 19 July. He outlined the content of the latest meeting held in Milton on 9 November and will circulate the Minutes when available. The next meetings scheduled are: 21 February 2018 - Oakington; 16 July – Waterbeach; 8 November – Willingham.

10. Re-suspension of Presentation

The Cambridge Archdeaconry Mission and Pastoral Committee has decided that a further period of suspension of the patrons' right of presentation to the benefices of Landbeach and Waterbeach would be appropriate to enable the Deanery Pastoral Committee to consider the future of this benefice within the context of the wider Deanery Plan as it develops in light of the local population changes. We have been consulted in the hope that we can support this period of suspension to enable progression of the proposed pastoral reorganisation in accordance with the Deanery Plan. Any formal response should be sent to the Secretary of the Committee, no later than 5pm on Tuesday 5 December.

The PCC offered no comment.

11. Treasurer's Report

11.1 Balances

The statement prepared by Nicholas was examined.

11.2 Budget for 2018 and Spending Authorities

Budget for 2018

The PCC examined the budget figures provided by Nicholas and noted in approving them that there is the likelihood of a small deficit. However, items proposed in the Action Plan might improve the income through the use of the church.

Charitable Giving

The PCC agreed as last year to give donations to the Church Pastoral Aid Society, Scripture Union, Tearfund, the Waterbeach & Landbeach Action for Youth and Emmaus Cambridge.

Spending Authorities

John suggested that we designate the authority to specific individuals (such as the PCC Secretary or other PCC members) to spend against particular budgets (such as for Messy church equipment) without the need to obtain further specific clearance by the PCC. The PCC would still need to approve any deviation from that authorisation, such as overspend or spending on something different. This was

agreed, recognising that information on actions being taken can be shared via e-mail.

11.3 Domestic Insurance

Ecclesiastical Insurance is offering to make a donation of £130 for every domestic insurance taken out by church members. The PCC agreed to display a poster to this effect.

12 Fundraising / Outreach Events

12.1 Future Events

Come and Sing (parts of) Messiah – 10 March 2018. Jane will co-ordinate publicity, starting in January.

Other suggestions are: -

Songs from the Shows with Lisa Olsworth-Peter – May.
Garden Party – July 14 or 21,
Pudding Evening – October.

13. Minister's Items

None.

14. Correspondence

None.

15. Any Other Business

15.1 Churchwardens' Information

Ray presented a draft set of information on the facilities and practical working of All Saints'. These will be completed, including a list of key holders and list of contractors.

15.2 Nomination of Assistant / Deputy Churchwarden

John agreed to act in this capacity when required.

15.3 Appointment of Secretary and Treasurer

Ray Gambell and Nicholas Small were re-appointed as Secretary and Treasurer respectively, and John Buckley was appointed as Vice-Chair.

16. Date of next meeting

Thursday 18 January 2018.

The meeting closed with sharing the Grace at 9.30 pm.